

Creating Invoices by Person



Knowledge Base Article

Creating Invoices by Person

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Creating Invoices by Person

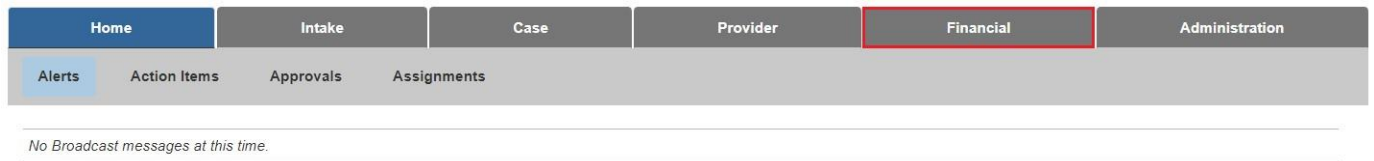
Overview

This Knowledge Base Article discusses the **Person Invoicing** functionality within the Ohio SACWIS system detailing the steps to create and submit Invoices. It will also discuss withdrawing invoices that have been submitted.

Navigating to the Person Invoicing Screen

From the Ohio SACWIS Home page:

1. Click the **Financial** Tab.



2. Click the **Invoicing** Tab.
3. Click **Invoicing** in the side navigation menu.



The **Declined Invoices** tab screen appears, displaying any Invoice Line Items that have a Status of Declined for Rework for the Logged in Agency.

Creating Invoices by Person

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Invoicing
Review Invoices
Search Invoices

Declined Invoices Unprocessed Invoices by Provider Unprocessed Invoices by Person

Invoice Filter Criteria

Invoice Number: Person ID:

Filter **Clear Form**

Invoice Records

	Invoice Number / Date	Line Item Number / ID	Person Name / ID	Provider Name / ID	Service Service Dates	Cost Total	Total Reimbursement	
edit	0000000002 / 01/01/2024	001 / 1	Test, Person / 121212		Furniture Start Up 03/01/2024 - 03/31/2024	\$2,500.00	\$0.00	withdraw

4. Click the **Unprocessed Invoices by Person** tab.

< >

Invoicing
Review Invoices
Search Invoices

Declined Invoices Unprocessed Invoices by Provider **Unprocessed Invoices by Person**

Invoice Filter Criteria

Invoice Number: Person ID:

Filter **Clear Form**

The **Unprocessed Invoices by Person** screen displays **All Invoices** for the Logged in User's Agency with a status of **In Progress**.

Note: The User can search by **Invoice Number** or **Person ID** if they want to **Filter** the results. Shown above.

Creating Invoices by Person

Creating an Invoice

5. Click the **Create Invoice** button.

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Invoicing
[Review Invoices](#)
[Search Invoices](#)

Declined Invoices Unprocessed Invoices by Provider **Unprocessed Invoices by Person**

Invoice Filter Criteria

Invoice Number: Person ID:

Filter **Clear Form**

Invoice Records

[Expand All](#)

	Invoice Number	Invoice Date	Person Name / ID	
edit	000000002	12/01/2024	Test, Person / 121212	

[Invoice Line Items](#) ▾

Create Invoice

6. Click **Person Search** or Enter the **Person ID**.

7. Click the **Go** button.

Create Invoice

Person Details

Person Search ~ OR ~ Person ID: **Go**

Invoice Details

The **Person Name/ID** displays.

Create Invoice

Person Details

Person Search ~ OR ~ Person ID: **Go**

Name/ID Sacwis, Susie / 123456	Age, DOB Age 20, 02/14/2004	Legal Status History
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Invoice Details

Creating Invoices by Person

- Enter the **Invoice Month / Year**.
- Click the **Select Services** button.

Create Invoice

Person Details

Person Search ~ OR ~ Person ID: **Go**

Name/ID: Sacwis, Susie Age, DOB: Age 18, 08/10/2005 [Legal Status History](#)

Invoice Details

Invoice Month / Year *

No Services have been selected.

Select Services

The **Select Services** Screen displays.

Select Services

NAME / ID: Sacwis, Susie / 123456 Age 18, 08/10/2005
INVOICING AGENCY: *Bridges* INVOICE ID: INVOICING FOR MONTH: *02/2024*

Services

Service Type	Service	Additional Information
Housing Costs	<input type="checkbox"/> Rental Application Fees <input type="checkbox"/> Rent <input type="checkbox"/> Utilities	

- Place a **Checkmark** next to the relevant **Service(s)**.

Note: When selected, some of the Services will provide additional information. The system will also alert the worker if the Service selected will require **State Approval**. Shown below:

- Click the **Select** button.

Creating Invoices by Person


⚠ 'The selected service for the Young Adult requires state approval or will require state approval if expenses exceed the maximum amount. Upon approval of this Line Item the Line Item will be submitted to the state for final review.'

Services

Service Type	Service	Additional Information
Housing Costs	<input type="checkbox"/> Rental Application Fees	Rent: If YA is in leased housing with roommate(s), rent/utilities are divided equally between the YA and other occupant(s). If YA is in in-home, the max amount that can be provided is \$300. This includes rent and utilities. If YA is in supportive in-home, the max amount that can be provided is \$400. This includes rent and utilities.
	<input checked="" type="checkbox"/> Rent	
	<input checked="" type="checkbox"/> Utilities	
	<input type="checkbox"/> Renter's Insurance	
	<input type="checkbox"/> Sanitation	
	<input type="checkbox"/> Internet	
	<input type="checkbox"/> Cell Phone	
	<input type="checkbox"/> Furniture	
	<input type="checkbox"/> Household Items	
	<input type="checkbox"/> Food / Groceries	
	<input type="checkbox"/> Moving Truck Rental / Moving Company	
	<input type="checkbox"/> Rental Storage Fees	
Transportation	<input checked="" type="checkbox"/> Car payment	Car Payment: Only if driver's license and car insurance have been verified. Car insurance must be verified on a monthly basis, BEFORE payment is issued to ensure there is an active policy. Car must be being used to meet basic needs. Requires state approval if expense exceeds \$350.
	<input type="checkbox"/> Gas	
	<input type="checkbox"/> Public Transportation/Rideshare	
	<input type="checkbox"/> Auto Insurance	
	<input type="checkbox"/> License	
	<input type="checkbox"/> Car Registration / Plates	

The **Create Invoice** screen displays. Here you can see the Service(s) selected.

Note: If needed, the worker can select the same service twice by navigating back to the Select Services Page.

12. To delete a Service, click the **Trash**  icon.

13. Click the **Save** button.

Create Invoice




Person Details

~ OR ~
Person ID:

Name/ID: Sacwis, Susie / 123456
 Age, DOB: Age 18, 08/10/2005
[Legal Status History](#)

Invoice Details

Invoice Month / Year *

Service Type	Service	Begin Date	End Date	
Housing Costs	Rent			
Housing Costs	Utilities			
Transportation	Car payment			

Creating Invoices by Person

Completing the Line Items Details Screen

The **Service(s)** selected are now listed in the **Invoice Records** grid. Here you can **Edit, Copy** or **Delete** a Line Item(s).

[Declined Invoices](#)
 [Unprocessed Invoices by Provider](#)
 Unprocessed Invoices by Person

Invoice Filter Criteria

Invoice Number:
 Person ID:

Filter
 Clear Form

Invoice Records

[Expand All](#)

	Invoice Number	Invoice Date	Person Name / ID	
edit	202402000000111	02/01/2024	Sacwis, Susie / 123456	
	Invoice Line Items v			

Note: A system generated **Invoice Number** will be associated to the record. The Invoice Number uses the following format – Year and Month of the Invoice followed by Sequential Number. Shown in Green above.

1. Click the **Invoice Line Items** dropdown menu.
2. Click the **Edit** link next to appropriate Line Item.

Invoice Records


[Expand All](#)

	Invoice Number	Invoice Date	Person Name / ID			
edit	202402000000111	02/01/2024	Sacwis, Susie / 123456			
	Invoice Line Items ^					
	Line Item Number / ID	Service Provider	Service Service Dates	Cost Total	Total Reimbursement	
edit	001 / 1111		Rent	\$0.00	\$0.00	
edit	002 / 1112		Utilities	\$0.00	\$0.00	
edit	003 / 1113		Car payment	\$0.00	\$0.00	
Totals				\$0.00	\$0.00	

Creating Invoices by Person

The **Line Items Details** screen displays.

3. Type in a **Service Provider**.
4. Enter the **Service Begin** Date.
5. Enter the **Service End** Date.
6. Provide the **Cost Total**.
7. Enter **Agency Paid Date**.
8. If applicable, Provide **Other Funding Used to Pay for this Services** and **Other Funding Source**.

Note: If more than one Other Funding was used to pay for Services, the worker can click the  icon to add additional Funding information.

9. Click the **Calculate** button.

Important: When completing a Line Items Detail, the system will conduct a check to identify any duplicate Line Items.





If a Line Item already exists in the system for the same Person, Service and Date of Service, the system will display the following warning message to let you know of a possible duplicate:

Possible duplicate Line Item found. Please verify that the Line Item being entered does not already exist in the list below before creating a new record.

Line Item Details

NAME / ID: Sacwis, Susie / 123456	Age 18, 08/10/2005	
INVOICING AGENCY: Bridges	INVOICE ID: 1111	INVOICING FOR MONTH: 02/01/2024

Service Details

Service: Rent	Service Provider: * Test Provider		
Service Begin Date: * 02/01/2024 	Service End Date: * 03/31/2024 	Cost Total: * \$ 800	Agency Paid Date: * 03/31/2024 
Other funding used to pay for this service. \$ 400	Other Funding Source: Grant Payment 		

Calculate

Creating Invoices by Person

The **Line Item Details** screen expands displaying five sections: Approved/Pending Costs, Custody Details, Eligibility/Reimbursability Details, Bridges Ongoing Eligibility and Housing/Dependent Records. Information for each section is pulled from the Person's existing SACWIS Records.. Additional information on each section can be found on page 13 of this Knowledge Base Article.

Important: The worker may be alerted with a **Warning Message** if any of the five sections have incomplete/pending information within the Case. Warning Messages are shown in Green in the screenshot below.

Note: Warning Messages will turn into **Validation Messages** upon submittance if not corrected.

10. Click the dropdown button to expand the **Approved/Pending Cost** tab.

Note: The User can expand all the tabs by clicking the **Expand All** link.

Important: If the **Line Item Requires State Approval**, the User will be alerted, shown in green below.

Service Details

Service: Rent Service Provider: *
Test Provider

Service Begin Date: * 02/01/2024 Service End Date: * 03/31/2024 Cost Total: * \$ 800 Agency Paid Date: * 03/31/2024

Other funding used to pay for this service. \$ 400 Other Funding Source: Grant Payment

Calculate **Line Item Requires State Approval** Expand All

Warning: Possible duplicate Line Item(s) found. Please verify that the Line Item being entered does not already exist in the list below before creating a new record.

Approved/Pending Costs ▾
Custody Details ▾
Warning: Young Adult must have a legal custody episode of Bridges Care and Placement within the service dates of the Line Item for the associated agency.
Eligibility / Reimbursability Details ▾
Warning: Eligibility and Reimbursability records for the timeframe of the line item must be in Completed status.
Bridges Ongoing Eligibility ▾
Housing / Dependent Records ▾

The page expands, displaying the **Payment Breakdown for Approved/Pending Costs**.

Within the **Approved/Pending Costs** dropdown, the sections are as follows (Shown in Green below):

Creating Invoices by Person

- **Incomplete Line Items** - Displays all Line Items associated to the invoice where required fields are incomplete. This will exclude the Line Item that is currently in focus.
- **Line Item for XX (Month)** - Displays a separate section when any Line Item exists for the person in focus during the Line Item Service Dates with any status. This will allow the worker to be able to see all services utilized for each specific month. The system will also indicate any service that requires state approval by displaying the State Approval badge. The line item in focus will display using green font.
- If the service is one of the **New Housing Assistance Services** or **GRF Funded Only Services**, then these services will display in section not broken out by month as they do not go against the monthly ceiling for the person.
- **Payment Breakdown** - Provides Payment Information for each month based on the current Service Dates.

Note: The New Line Item in focus displays in Green text in comparison to any previously added Line Items that are in black text.

Calculate
⚠ Line Item Requires State Approval
Collapse All

⚠ Possible duplicate Line Item(s) found. Please verify that the Line Item being entered does not already exist in the list below before creating a new record.

Approved/Pending Costs ^

Incomplete Line Items

Invoice Number	Line Item Number	Service	Status
Line Item for February 2024			
Invoice Number	Line Item Number	Service	Status
202402000000111	001	Rent	In Progress
202402000000111	002	Utilities	In Progress STATE APPROVAL
202402000000111	003	Car payment	In Progress STATE APPROVAL
Line Item for March 2024			
Invoice Number	Line Item Number	Service	Status
202402000000111	001	Rent	In Progress

Payment Breakdown

Month	Ceiling	Approved / Pending Costs	Other Funding	Federal Share	State Share	Total Reimbursement	Balance Remaining
02/2024	\$0.00	\$693.33	\$386.67	\$0	\$0	\$0	\$-693.33
03/2024	\$0.00	\$206.67	\$413.33	\$0	\$0	\$0	\$-206.67

⚠ The Total Reimbursement for this Line Item exceeds the remaining balance of the Total Monthly Maintenance Allowable Ceiling and/or is over the allowable ceiling for the selected service for the Young Adult. Upon Save this Invoice will be submitted for approval.

The **Payment Breakdown Grid** will provide Payment Information for each month based on the current service dates:

- **Month** – Displays a Separate Line for each month of the Line Item Service Dates.

Creating Invoices by Person

- **Ceiling** – Displays the amount that will be Reimbursed based on the Total of the Housing Maintenance Ceiling and Dependent Ceiling if the person qualifies for the additional amount.
- **Approved / Pending Costs** – Displays the Total of all the Line Item Amounts for the Line Items that fall within the Service Dates. Not including the Line Item in focus.
- **Other Funding** – Calculates the amount provided by Other Funding for the current Line Item.
- **Federal Share** – Displays Federal Reimbursement for the current Line Item.
- **State Share** – Displays State Reimbursement for the current Line Item.
- **Total Reimbursement** – Provides the Total Reimbursement for the current Line Item.
- **Balance Remaining** – Displays the total of the Ceiling minus the Amount found in Approved / Pending Costs plus Total Reimbursement for the line item in focus.


Once the user has reviewed the **Approved/Pending Costs** section, they will need to review the following sections: **Custody Details, Eligibility/Reimbursability Details, Bridges Ongoing Eligibility** and **Housing/Dependent Records**.

Some Sections may have a **Warning Message**, that the user will need to review before the new Invoicing Record can be **Saved**.

11. Click the dropdown button to expand the **Custody Details, Eligibility/Reimbursability Details, Bridges Ongoing Eligibility** or **Housing/Dependent Records** to review the desired Section.

Payment Breakdown

Month	Ceiling	Approved / Pending Costs	Other Funding	Federal Share	State Share	Total Reimbursement	Balance Remaining
02/2024	\$0.00	\$693.33	\$386.67	\$0	\$0	\$0	-\$693.33
03/2024	\$0.00	\$206.67	\$413.33	\$0	\$0	\$0	-\$206.67

 The Total Reimbursement for this Line Item exceeds the remaining balance of the Total Monthly Maintenance Allowable Ceiling and/or is over the allowable ceiling for the selected service for the Young Adult. Upon Save this Invoice will be submitted for approval.

Custody Details

 Young Adult must have a legal custody episode of Bridges Care and Placement within the service dates of the Line Item for the associated agency.

Eligibility / Reimbursability Details

 Eligibility and Reimbursability records for the timeframe of the line item must be in Completed status.

Bridges Ongoing Eligibility

Housing / Dependent Records

Reimbursed Service Tier

The **Sections** expand.

Creating Invoices by Person

[Custody Details](#) ^

No Custody Episode Exists.

⚠ Young Adult must have a legal custody episode of Bridges Care and Placement within the service dates of the Line Item for the associated agency.

[Eligibility / Reimbursement Details](#) ^

Determination Type	Status	IV-E Eligible	Effective Date Termination Date	Agency
Initial	Pending	NotDetermined	03/26/2024- 03/26/2024	Bridges

[Reimbursement](#) v

⚠ Eligibility and Reimbursement records for the timeframe of the line item must be in **Completed status.**

[Bridges Ongoing Eligibility](#) ^

There is no Ongoing Eligibility Record(s) for this Custody Episode.

[Housing / Dependent Records](#) ^

There is no Housing Record(s)

There is no dependent Record(s)

Reimbursed Service Tier

Note: The **Warning Messages** are highlighted in yellow alerting the user that additional information or tasks are needed to be completed on the Person's case. Once the desired Section is expanded, more information is shown to detail what is needed on the Case to remove the Warning Alert.

Example: Shown above, the **Eligibility/Reimbursement** section shows the Eligibility **Status** as **Pending** within the case. The record must be in the **Completed Status** to move forward. This is why a Warning Alert displays.

Once all five **Sections** have been reviewed by the user, the new Invoicing Record can be **Submitted**.

12. From the **New Status** dropdown menu, select **Submitted**.

Note: If the user only wants to **Save** the record as in progress, leave the Status as In Progress and click the **Save** button.

13. Click the **Save** button.

Creating Invoices by Person

Reimbursed Service Tier

No service tier exists

New Status:

Comments:

Status History

Current Status: In Progress Date: 06/25/2024 10:12:12 am
 Comments:

The **Unprocessed Invoices by Person** screen displays. A **Message** appears verifying the data has been saved.

Home
Intake
Case
Provider
Financial
Administration

Workload
Action Items
Services
Eligibility
Payment
Invoicing

<>

Invoice Filter Criteria

Invoice Number: Person ID:





Invoice Records

[Expand All](#)

	Invoice Number	Invoice Date	Person Name / ID	
edit	202402000000111	02/01/2024	Sacwis, Susie / 123456	
	Invoice Line Items ▾			

The **Submitted Line Item** is no longer listed within the Unprocessed Invoice Records/Invoice Line Items grid.

Creating Invoices by Person

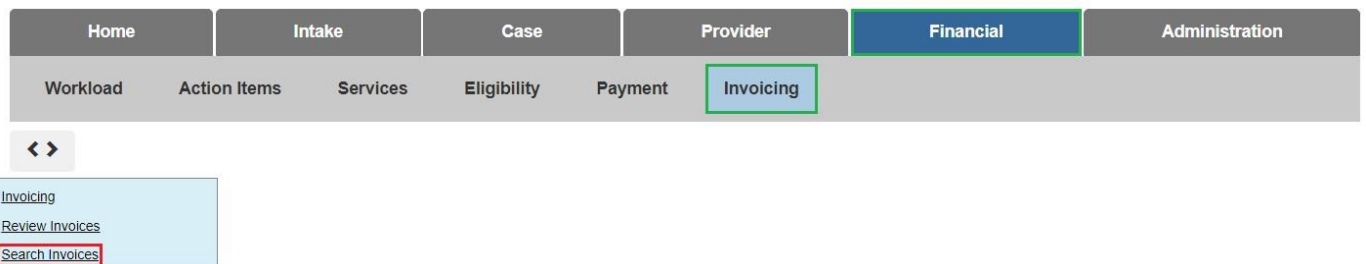
Invoice Records						
Expand All						
	Invoice Number	Invoice Date	Person Name / ID			
edit	202402000000111	02/01/2024	Sacwis, Susie / 123456			
Invoice Line Items ^						
	Line Item Number / ID	Service Provider	Service Service Dates	Cost Total	Total Reimbursement	
edit	002 / 1112	Test Provider	Utilities 02/01/2024 - 02/29/2024	\$100.00	\$0.00	 
edit	003 / 1113	Test Provider	Car payment 02/01/2024 - 02/29/2024	\$400.00	\$0.00	 
Totals				\$1,300.00	\$0.00	

The New Invoice has been submitted for **Review**.

Searching for Invoices

A user can Search for a specific Invoice by utilizing the Search Invoices functionality within the Invoicing tab. From the Search Invoices screen, a worker can View, Edit, Recall or Withdraw an Invoice.

1. From the Invoicing Tab, select **Search Invoices** on the side navigation menu.



The **Search Invoice Criteria** screen appears, displaying the Invoicing Agency dropdown.

2. Make a selection from the **Invoicing Agency** drop down menu.

OR

3. Provide the **Person ID, Invoice Number**, etc.
4. Click, **Search**.

Creating Invoices by Person

Invoicing

Review Invoices

Search Invoices

Search Invoice Criteria

Invoicing Agency:

Provider ID: Person ID:

Invoice Number: Invoice Date: -

From Date To Date

Status:

Action:

Search
Clear Form
Go

The Invoice Search Results screen appears, displaying the **Invoice Search Results Grid**.

Invoice Search Results

Result(s) 1 to 100 of 196 / Page 1 of 2 Results per page: Go

*No Payment Created Status applies to Line Items with a Prevention Services Cost equal to \$0.

	Invoice Number Invoice Date	Line Item Number	Line Item ID	Provider Name / ID	Person Name / ID	Service Service Dates	Cost Total	Total Reimbursement	Status	
view	20240200000012 02/01/2024	006	111		Sacwis, Susie / 123456	Household Item Start Up 06/01/2024-06/12/2024	\$80.00	\$0.00	In Progress	info
view	20240200000013 02/01/2024	004	222		Sacwis, Susie / 123456	Immigration Fees 06/01/2024-06/21/2024	\$90.00	\$0.00	Withdrawn	info
view	20240200000014 02/01/2024	005	333		Sacwis, Susie / 123456	Housing Start Up 06/01/2024-06/07/2024	\$100.00	\$0.00	Declined for Rework	info
view	20242020000015 02/01/2024	001	444		Sacwis, Susie / 123456	Rental Application Fees 01/01/2024-01/31/2024	\$1,000.00	\$0.00	Submitted STATE APPROVAL	info recall
view	20240400000011 04/01/2024	003	555		Sacwis, Susie / 123456	Grooming / Self Care	\$50.00	\$0.00	Payment Issued	info withdraw

5. Click, **View** on the appropriate Invoice Line Item.

Creating Invoices by Person

Invoice Search Results

Result(s) 1 to 100 of 196 / Page 1 of 2

Results per page:

*No Payment Created Status applies to Line Items with a Prevention Services Cost equal to \$0.

	Invoice Number Invoice Date	Line Item Number	Line Item ID	Provider Name / ID	Person Name / ID	Service Service Dates	Cost Total	Total Reimbursement	Status	
view	20240200000012 02/01/2024	006	111		Sacwis, Susie / 123456	Household Item Start Up 06/01/2024-06/12/2024	\$80.00	\$0.00	In Progress	
view	20240200000013 02/01/2024	004	222		Sacwis, Susie / 123456	Immigration Fees 06/01/2024-06/21/2024	\$90.00	\$0.00	Withdrawn	
view	20240200000014 02/01/2024	005	333		Sacwis, Susie / 123456	Housing Start Up 06/01/2024-06/07/2024	\$100.00	\$0.00	Declined for Rework	
view	20242020000015 02/01/2024	001	444		Sacwis, Susie / 123456	Rental Application Fees 01/01/2024-01/31/2024	\$1,000.00	\$0.00	Submitted STATE APPROVAL	recall
view	20240400000011 04/01/2024	003	555		Sacwis, Susie / 123456	Grooming / Self Care	\$50.00	\$0.00	Payment Issued	withdraw

The **Line Items Details** screen displays.

6. Once done viewing click, **Close**.

Line Item Details

NAME / ID: **Sacwis, Susie** / 123456

Age 20, 02/14/2004

INVOICING AGENCY: **Bridges**

INVOICE ID: 1234

INVOICING FOR MONTH:

Service Details

Service:
Rental Application Fees

Service Provider: *

Service Begin Date: *

01/01/2024

Service End Date: *

01/31/2024

Cost Total: *

\$ 1000

Agency Paid Date: *

05/31/2024

Other funding used to pay for this service.

\$

Other Funding Source:

Line Item Requires State Approval

Possible duplicate Line Item(s) found. Please verify that the Line Item being entered does not already exist in the list below before creating a new record.

Approved/Pending Costs

Custody Details

The **Invoice Search Results** screen displays.

Creating Invoices by Person

- To place an already submitted Invoice into its previous status, click **Recall** on the appropriate Invoice.

Invoice Search Results										
Invoice Number	Invoice Date	Line Item Number	Line Item ID	Provider Name / ID	Person Name / ID	Service Service Dates	Cost Total	Total Reimbursement	Status	
view	20240200000012 02/01/2024	006	111		Sacwis, Susie / 123456	Household Item Start Up 06/01/2024-06/12/2024	\$80.00	\$0.00	In Progress	
view	20240200000013 02/01/2024	004	222		Sacwis, Susie / 123456	Immigration Fees 06/01/2024-06/21/2024	\$90.00	\$0.00	Withdrawn	
view	20240200000014 02/01/2024	005	333		Sacwis, Susie / 123456	Housing Start Up 06/01/2024-06/07/2024	\$100.00	\$0.00	Declined for Rework	
view	20242020000015 02/01/2024	001	444		Sacwis, Susie / 123456	Rental Application Fees 01/01/2024-01/31/2024	\$1,000.00	\$0.00	Submitted STATE APPROVAL	recall

The **Line Items Detail** page appears detailing in the **Comment box** that the Invoice has been **Recalled**.

- Click the **Save** button.

Reimbursed Service Tier

No service tier exists

New Status:

Comments:

Status History

The **Invoice Search Results** screen displays.

- To withdraw an invoice, click the **Withdraw** link on the appropriate Invoice. The system will mark any payment requests associated to the Invoice Line Item as Invalid.

Creating Invoices by Person

Invoice Search Results

Result(s) 1 to 100 of 196 / Page 1 of 2

Results per page: 100 [Go](#)

**No Payment Created Status applies to Line Items with a Prevention Services Cost equal to \$0.*

	Invoice Number Invoice Date	Line Item Number	Line Item ID	Provider Name / ID	Person Name / ID	Service Service Dates	Cost Total	Total Reimbursement	Status	
view	20240200000012 02/01/2024	006	111		Sacwis, Susie / 123456	Household Item Start Up 06/01/2024-06/12/2024	\$80.00	\$0.00	In Progress	
view	20240200000013 02/01/2024	004	222		Sacwis, Susie / 123456	Immigration Fees 06/01/2024-06/21/2024	\$90.00	\$0.00	Withdrawn	
view	20240200000014 02/01/2024	005	333		Sacwis, Susie / 123456	Housing Start Up 06/01/2024-06/07/2024	\$100.00	\$0.00	Declined for Rework	
view	20240200000015 02/01/2024	001	444		Sacwis, Susie / 123456	Rental Application Fees 01/01/2024-01/31/2024	\$1,000.00	\$0.00	Submitted STATE APPROVAL	
view	20240400000016 04/01/2024	003	555		Sacwis, Susie / 123456	Grooming / Self Care	\$50.00	\$0.00	Payment Issued	withdraw

If you have additional questions pertaining to this Deployment Communication, please contact the [Customer Care Center](#).